Please print and fill out this form, and return it by postal mail to:
Computer Centre, The University of Hong Kong, Pokfulam Road, Hong Kong.

The University of Hong Kong
Computer Centre
Application for Retiree HKUCC Email Account

Notes:

1. Staff defined by the University as "retired staff" or those who joined the Voluntary Departure Scheme with at least 10 years of service at the University are eligible to use the HKUCC email account after leaving the University. The email account is for them to keep abreast of the latest development of the University and to keep in touch with the University community through email.

2. All eligible staff are requested to submit this application form (CF-145) to apply for using the HKUCC email account after leaving the University.

3. All retired staff members are requested to renew their HKUCC email account every year. A notification email will be sent one month beforehand to notify the retirees of the renewal procedure.

Section I **Personal Particulars**

Applicant's Name: _____

Staff No: _____ Contact Phone No: _____

Address: _____

_____

Section II **Details of Application**

Please give us three choices below. We need three choices in case someone has already been allocated your first/second preferences. Note that your account name should be 4 to 8 characters in length without numerals or special characters and bear some resemblance to your name.

Suggested account name:

1st preference

2nd preference

3rd preference

Section III **Declaration**

I have read and understood the following Policies & Regulations and Privacy Policies of the Computer Centre (available at http://www.itservices.hku.hk/home/about/policies.htm).

_____ _____

Applicant's Signature Date

For Office Use: Checked by: _____ Account Ready on: _____

Approved by: _____